



## **Accommodations Groundskeeper Supervisory Role – Job Description**

### **About Us:**

Kokanee Springs Resort is an iconic, bucket-list-worthy destination featuring one of the finest golf courses in British Columbia. Since 1968, our par-71 course, crafted by the legendary Norman H. Woods, has been serving up more than just birdies — it's pure, unfiltered magic. The course-side luxury villas, the 60-room lodge and the new RV Park at Kokanee Springs offer a mixture of casual elegance and affordable relaxation for those desiring mountain-side peace and tranquillity. The resort's restaurant, REFRESH Kitchen & Bar, serves up innovative casual cuisine to suit a variety of tastes.

### **Summary:**

Responsible for all upkeep of all landscaped grounds areas associated with accommodations including RV Park, Lodges, Villa, and Cabins. The Accommodations Groundskeeper will be responsible for all related and overall planning of landscape maintenance schedules, completion of all landscape maintenance requirements, managing his/her time efficiently, supervising and supporting junior staff, communicating with the General Manager as well as other resort departments and upholding a high standard in the aesthetic presentation and functionality of the grounds throughout all accommodation related areas.

### **Duties and Responsibilities:**

- Maintenance of all accommodation grounds areas. Including but not limited to, spring cleanup (gravel removal, sod repair), collection and disposal of litter, clean-up of fallen tree limbs and tree-related debris, mowing, trimming, and irrigation as required.
- Maintenance of accommodation grounds area-related gardens, planters, hanging baskets, irrigation systems, patios, sidewalks, other walkways and RV sites including weed control, cleanup of gravel and grass clippings, removal of encroaching shrub and tree branches and litter removal.
- Maintenance of accommodation grounds area drainage channels (dry streams) including weed control, removal of excess silt and soil build-up, and ensuring that pop-up drains and catch basins are clear and functioning.
- Maintenance of accommodation grounds areas with placed rocks, gravel or wood mulch including weed control and ensuring an overall tidy appearance.
- Safe operation and care of all accommodation grounds maintenance equipment including transport equipment, mowers, trimmers, blowers and hand tools.
- Anticipating, planning, prioritizing, organizing and completing the above tasks efficiently including keeping daily records of maintenance activities completed.

- Communicating with the General Manager regarding requirements of supplies such as safety equipment, sprinklers, hoses, mowing equipment and hand tools (rakes, shovels...) and reporting issues with equipment function or safety.

**Successful Candidates will possess the following:**

- This position is an outdoor job. An Accommodations Groundskeeper must be able to work outdoors in many different types of weather conditions, need to be able to focus on the task at hand for up to 8-hour days and be physically capable of carrying out all accommodation grounds maintenance-related tasks including but not limited to repeatedly lifting 25kg objects as well as having the ability to stand, walk, kneel, bend, use landscaping tools or operate turf or landscape maintenance equipment for up to 8-hour shifts.
- Previous experience in landscape maintenance and understanding of landscape maintenance practices.
- Experience with irrigation systems and related repairs would be considered an asset.
- Ability to follow instructions as well as give clear instructions to others.
- Strong problem-solving skills.
- Ability to work an 8:00 am to 4:30 pm shift to align with noise control guidelines in accommodation areas.
- Ability to work a 5-day (40-hr) work week.
- Ability to work at least one weekend day.
- Valid driver's license (BC class 5 or equivalent) and transportation to work are required.
- Self-motivated, and eager to learn.
- Excellent interpersonal skills.
- Analytical skills; **accuracy; highly detail oriented.**
- Organizational, record-keeping and time-management skills.
- Strong oral communication skills.
- Ability to work well with others to promote a cohesive team environment.
- Steel-toe boots are required.
- A variety of work clothing is recommended, i.e., work gloves, and rain gear.

**Benefits of working here:**

- Free Golf
- Discounts on food at the on-site restaurant, REFRESH Kitchen & Bar
- Discounts at the Pro Shop
- Family & Friends discounts in the Lodge
- On-site Staff Accommodation available
- Rural location in a valley surrounded by mountains
- Walking distance to Kootenay Lake
- Wildlife is abundant here, so sightings are promised

**Wage:** \$20.00 - \$24.00 per hour

**To apply:**

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